

KIRKLEES COUNCIL

FORWARD PLAN OF KEY DECISIONS AND

PRIVATE REPORTS

5 OCTOBER 2016 - 28 FEBRUARY 2017

NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, High Street, Huddersfield.

Copies of the Plan are available on the Council's website www.kirklees.gov.uk. A copy of the Plan is also available for public inspection at the Civic Centre 3, High Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: scrutiny.governance@kirklees.gov.uk.

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Cabinet Comprises:

Leader of the Council – Cllr David Sheard
Deputy Leader of the Council – Cllr Shabir Pandor
Economy, Skills, Transportation and Planning – Cllr Peter McBride
Housing and Enforcement Management – Cllr Naheed Mather
Other Place: Highways and Neighbourhoods – Cllr Musarrat Khan
Family Support and Child Protection – Cllr Erin Hill
Adults, Health and Activity to Improve Health – Cllr Viv Kendrick
Community Cohesion and Schools – Cllr Masood Ahmed
Asset Strategy, Resources and Creative Kirklees (Arts) – Cllr Graham Turner

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Hall D	Marchington A	Sims K
Akhtar M	Hall S	Mather N	Smaje E
Allison K	Hill E	McBride P	Smith R
Armer B	Holmes L	McGuin B	Sokhal M
Asif G	Holroyd-Doveton E	O'Donovan D	Stewart-Turner J
Bellamy D	Homewood J	O'Neill M	Stubley A
Bolt M	Hughes J	Palfreeman A	Taylor J
Burke C	Hussain M	Pandor S	Taylor K
Calvert J	Iredale C	Patrick N	Turner G
Cooper A	Kane P	Pattison C	Turner N
Dad N	Kaushik M R	Pervaiz M	Ullah S
Dodds J	Kendrick V	Pinnock A	Walker R
Eastwood R	Khan M	Pinnock A U	Watson M
Fadia F	Lawson J	Pinnock K	Wilkinson L
Firth D	Lees-Hamilton V	Richards H	Wilson G
Firth E	Light R	Sarwar M	
Grainger-Mead L	Lowe G	Scott C	
Greaves C	Lyons T	Sheard D	

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
COMMUNITY COHESION AND SCHOOLS			
<p>Integrated Community Safety- Quality of Life</p> <p>This report will set out proposals and recommendations regarding the future role of an Integrated Community Safety function using a digital by design approach. This will include the focus, approach and resources needed to achieve the objectives and outcomes set out. This is specifically in relation to providing an area based service to customers using Intelligence & evidence to find ways of tackling problems.</p>	Cabinet 13 December 2016	Carol Gilchrist, Head of Safe and Cohesive Communities carol.gilchrist@kirklees.gov.uk, Will Acornley, Head of Environment and Green space will.acornley@kirklees.gov.yj	September 2016
<p>Statutory consultation on proposals to bring together Honley CE (VC) Infant and Nursery School and Honley CE (VC) Junior School.</p> <p>The report requests approval to carry out a consultation about proposals affecting Honley CE (VC) Infant and Nursery School and Honley CE (VC) Junior School.</p>	Cabinet 18 October 2016	Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk	September 2016
<p>Overview of progress made in relation to changes to specialist provision for children with special educational needs across Kirklees.</p>	Cabinet 15 November 2016	Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk, Mandy Cameron, Deputy Assistant Director - Learning and Skills mandy.cameron@kirklees.gov.uk	May 2016

<p>The report sets out the outcomes from the non-statutory consultation for Members' consideration on proposals for adjustments to some existing specialist provisions.</p>			
<p>Primary Pupil Places in the Huddersfield North Area</p> <p>This report will provide information in relation to the Council's duty to provide sufficient primary school places to meet basic need and outline proposals for the Huddersfield North area.</p>	<p>Cabinet 07 February 2017</p>	<p>Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk</p>	<p>April 2015</p>
<p>Continuing the strategic and collaborative approach between Kirklees Council and our schools, settings and partners</p> <p>The report outlines the core responsibilities as a LA, as defined in the White Paper, and will propose to seek Cabinet approval to carry out engagement, consultation and collaboration with schools and other stakeholders, to set high aspirations for children and young people's outcomes and strategically shape the future education system locally.</p>	<p>Cabinet 17 January 2017</p>	<p>Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk</p>	<p>May 2016</p>
<p>Determination of Admission Arrangements for 2018/19</p> <p>• Annual consultation on Kirklees Co-ordinated Admission Arrangements 2018/19</p>	<p>Cabinet 07 February 2017</p>	<p>Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk</p>	<p>October 2016</p>

<ul style="list-style-type: none"> • Kirklees Admission Arrangements for In-year Admissions 2018/19 <p>Kirklees Local Authority is required by law to produce Schemes to fulfil its role in co-ordinating the admission of children to the first year of all schools in Kirklees. The Schemes cover the admission of rising five year olds and admission to the first year of junior, middle and secondary schools. Members are requested to:</p> <ul style="list-style-type: none"> • Approve the schemes for co-ordinated admissions • Approve the proposed admission arrangements for all Kirklees Community and Voluntary Controlled schools • Approve the proposed scheme for the process for the administration for in-year admissions for Community and Voluntary Controlled schools for 2018/19 			
ECONOMY, SKILLS, TRANSPORTATION AND PLANNING			
<p>Consultation on the Community Infrastructure Levy - Draft Charging Schedule</p> <p>Cabinet will be asked to consider a Draft Charging Schedule for The Community Infrastructure Levy (CIL) which complements the draft Local Plan proposals...</p> <p>The Draft Charging Schedule has been prepared following consultation on the Preliminary Draft Charging Schedule in late 2015 early 2016</p>	<p>Cabinet 12 October 2016</p>	<p>Richard Hollinson richard.hollinson@kirklees.gov.uk</p>	<p>August 2016</p>

<p>Publication and Submission of the Local Plan</p> <p>For Cabinet to consider the Publication Draft of the Local Plan which will set out a spatial planning strategy for Kirklees for the period 2013 – 2031. The Publication Draft Local Plan has been prepared following consultation on the draft Local Plan proposals in late 2015 and early 2016.</p>	<p>Cabinet 12 October 2016</p>	<p>Richard Hollinson richard.hollinson@kirklees.gov.uk</p>	<p>August 2016</p>
<p>Enterprise Zones -- Memorandum of Understanding</p> <p>To request Cabinet to consider the Council being a signatory to a Memorandum of Understanding between the Department for Communities and Local Government (DCLG) and the Leeds City Region Local Enterprise Partnership (LEP) for new Enterprise Zones within Kirklees.</p>	<p>Cabinet 18 October 2016</p>	<p>Alan Seaman, Strategic Investment Group Leader alan.seaman@kirklees.gov.uk</p>	<p>September 2016</p>
<p>North Kirklees Growth Zone Next Steps report</p> <p>To inform Cabinet of the work to date on developing the Strategy for the North Kirklees Growth Zone and to outline key areas of work over the next 18 months</p>	<p>Cabinet 18 October 2016</p>	<p>Stephen Jagger, Housing Commissioning Manager stephen.jagger@kirklees.gov.uk</p>	<p>September 2016</p>
<p>Christmas Parking Concessions</p>	<p>Cabinet 15 November 2016</p>	<p>Tish Barker Tel: 01484-221000 tish.barker@kirklees.gov.uk</p>	<p>October 2016</p>

Cabinet will be asked to consider parking concessions across Huddersfield, Holmfirth and Dewsbury for 2016.			
<p>Kirklees Flood Response Policy and Operational Plan</p> <p>Development of a new approach on how the council supports communities before, during and after major flooding.</p>	Cabinet 13 December 2016	Tom Ghee, Group Engineer - Flood Management and PROW tom.ghee@kirklees.gov.uk	October 2016
<p>Revision of the Local Flood Risk Management Strategy</p> <p>Update of the strategy published in 2013 to reflect new evidence/information, particularly in relation to the December 2015 floods</p>	Cabinet 15 November 2016	Tom Ghee, Group Engineer - Flood Management and PROW tom.ghee@kirklees.gov.uk	October 2016
HOUSING AND ENFORCEMENT MANAGEMENT			
OTHER PLACE: HIGHWAYS AND NEIGHBOURHOODS			
<p>Carriageway Asset Management</p> <p>Cabinet will be asked to consider a strategy for road surfacing programmes aligned to current direction on good asset management practice</p>	Cabinet 13 December 2016	Martin Bowler, Head of Service, Place - Streetscene and Housing - Highways and Operations martin.bowler@kirklees.gov.uk	October 2016

<p>Highways Capital Plan 2016/17</p> <p>Cabinet will be asked to consider a revision of the detailed programme of works forming the Highways Capital Plan for 2016/17</p>	Cabinet 13 December 2016	Graham Mallory graham.mallory@kirklees.gov.uk	September 2016
FAMILY SUPPORT & CHILD PROTECTION			
ADULTS, HEALTH AND ACTIVITY TO IMPROVE HEALTH			
<p>Approval to incur Capital Expenditure on essential developments in systems in Adult Social Care and Commissioning</p> <p>This report seeks Member approval for capital expenditure to fund essential developments in IT systems in adult social care and commissioning to maintain and develop the effectiveness and continuity of services.</p>	Cabinet 18 October 2016	Keith Smith, Assistant Director - Commissioning and Health Partnerships keith.smith@kirklees.gov.uk	August 2016
<p>Implementing the Kirklees Joint Strategy for Older People's Care Homes</p> <p>For Cabinet to consider proposals to implement actions within the Kirklees Joint Strategy for Older People's Care Homes regarding the provision of dementia beds, in particular dementia home beds</p>	Cabinet 15 November 2016	Keith Smith, Assistant Director - Commissioning and Health Partnerships keith.smith@kirklees.gov.uk	August 2016

STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES			
ASSET STRATEGY, RESOURCES AND CREATIVE KIRKLEES (ARTS)			
<p>Proposals to allocate funding from the Strategic Priorities section of the Capital Plan for new pupil places in North Huddersfield</p> <p>To seek a Cabinet decision regarding the provision of a new 420 place primary school building to serve North Huddersfield.</p>	Cabinet 18 October 2016	David Martin david.martin@kirklees.gov.uk	September 2016
<p>Strategic Investment Plan: Proposals to allocate Funding from the Strategic Priorities Section of the Capital Plan for New Pupil Places in the Huddersfield South West Area</p> <p>To seek a Cabinet decision on proposals to address basic need provision of new pupil places in Primary Schools in the Huddersfield South West Area</p>	Cabinet 18 October 2016	David Martin david.martin@kirklees.gov.uk	April 2015
<p>Corporate Financial Monitoring Report – Quarter 2 for 2016-17</p> <p>To consider the second quarter Revenue & Capital monitoring forecast and to consider any specific recommendations on the application of resources in-</p>	Cabinet 15 November 2016	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016

year, including movements to and from reserves, as required by Council financial procedure rules.			
<p>Dewsbury Education Village update</p> <p>The report will update Cabinet on the proposals for both Pioneer House and Council owned land at Bradford Road, Dewsbury in terms of funding and proposed contractual arrangements between the Council and Kirklees College to deliver the scheme</p>	Cabinet 15 November 2016	Andrew Jackson, Principal Project Manager	August 2016
<p>To consider a proposal for the Council to exercise its powers of appropriation to assist in facilitating the land assembly for the HD One Development, at the John Smith Stadium site Huddersfield.</p> <p>To consider a proposal for the Council to exercise its powers of appropriation to assist in facilitating the land assembly for the HD One Development, at the John Smiths's Stadium site Huddersfield.</p>	Cabinet 17 January 2017	Paul Kemp paul.kemp@kirklees.gov.uk	November 2015
<p>Charging and Financial Assessment Policy and Procedure</p> <p>Report as part of annual budget process, 2017/18, the new charging policy and procedures will cover all aspects of the Care Act 2014 (as amended) case law,</p>	Cabinet 13 December 2016	Steve Bird steve.bird@kirklees.gov.uk, Will Acornley, Head of Environment and Green space will.acornley@kirklees.gov.yj	May 2016

regulations and national guidelines, separate consultation is to be undertaken, on policy and charging framework.			
<p>Delegation of Authority for Disposal of Surplus Land and Property</p> <p>A report seeking approval to delegate authority for disposal of surplus land and property</p>	Assistant Director, Physical Resources and Procurement 30 December 2016		April 2015
<p>Council Taxbase and CTR scheme</p> <p>Report as part of annual budget process, 2017/18, changes to take account of welfare reforms and universal credit changes and a separate consultation is to be undertaken for CTR.</p>	Cabinet 17 January 2017	Steve Bird steve.bird@kirklees.gov.uk	May 2016
<p>Financial Settlement 2017-18</p> <p>To update on the Financial settlement & advise on the implications in relation to the Medium Term Financial Plan 2017-21 which feed into the Budget Report</p>	Cabinet 17 January 2017	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016
<p>Rent Setting for Housing Revenue Account properties for 2017-18</p>	Cabinet 17 January 2017	David Baxter david.baxter@kirklees.gov.uk	April 2016

<p>To consider and approve the rent setting policy for 2017-18 in relation to Housing Revenue Account properties</p>			
<p>Council Budget Report 2017-21 incorporating Capital, Treasury Management, General Fund Revenue & Housing Revenue Account</p> <p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme & Housing Revenue Account to be set in accordance with agreed treasury management principles</p>	<p>Cabinet 31 January 2017</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>April 2016</p>
<p>Corporate Financial Monitoring Report – Quarter 3 for 2016/17</p> <p>To consider the third quarter Revenue & Capital monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Council financial procedure rules.</p>	<p>Cabinet 07 February 2017</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>April 2016</p>
<p>Financial Outturn Report for 2016-17; to include the Revenue, Capital & Housing Revenue Account</p>	<p>Cabinet 02 May 2017</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>April 2016</p>

<p>Outturn Position & Annual Report on Treasury Management</p> <p>To consider & note the financial outturn reports in relation to revenue, capital & treasury management. Make decisions as appropriate based on the finalised financial position</p>			
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